



NOTICE INVITING TENDER.

Notice Inviting Tender, affixed with Rs 5/- revenue stamp, are invited from registered Event Management Companies/ Camping Agencies for offering tenders for installation of pandal / iron hanger with wooden fabricated stalls and other items, detailed below, for holding of National Vendor Development Programme (NVDP) and State Level Exhibition under NSSH programme w.e.f 25-07-2018 at Leh, J&K.

a)	Pandal (water Proof) or doom shaped iron hanger.	40' X 60'	02 No
b)	Stall Fabrication (Ply & Iron)	8' X 8'	25 No. Stalls
c)	Furniture and furnishing for each stall which includes two chairs, two tables covered with fine cloth, complete flooring / carpeting of stall area.		Chairs-50, Tables-50
d)	Power supply with stand by Generator facility for uninterrupted power supply inclusive of fuel.		
e)	Shock proof Electrification of stalls and pandal/ hanger		As per requirement
f)	Ground flooring (carpeting and jute matting) as per requirement		
g)	Separate Podium / Stage duly covered with decorative canopy. With at least 100 chairs during the entire exhibition period.	Podium size --- 40' X 20'	1 No., covered with water proof Lining.
h)	Dais *		As per requirement
i)	Public address system *		As per requirement
j)	Decorative gate with flex banner to be installed at the entrance of exhibition venue.		
k)	Adequate round the clock security arrangements of the stalls.		
l)	Publicity and advertising arrangements including Preparation and installation of hoardings, flex banners - 8 feet by 4 feet, printing and distribution of leaflets besides local Television advertisement.		05 Hoardings 8 feet by 12 feet, 50 flex banners, 20,000 leaflets.
m)	Refreshment tea for general and high tea for VIPS (40) at the time of inaugural ceremony of the Exhibition and working lunch. On the day of Vendor Development Programme.		

n)	Front stall Facia		Preparation of Flex Facia indicating name of the Exhibitor installed on Wooden/ Steel Background support.
o)	Cultural activities		Local Folk music and dance session-at least 2 sessions.
p)	Photography of the event shall be done by the successful bidder in a professional manner and an album of at least 50 colored photographs shall be given to the committee along with the CD/ Soft copy of the same		
q)	Adequate firefighting equipment, drinking water facility has to be made available as required under rules.		
r)	Hiring of hall, LCD with projector, furniture and decoration of hall.		

Sealed Tenders accompanied with 2% of earnest money in shape of CDR for tendered amount and addressed to Financial Advisor & Chief Accounts Officer, J&K KVIB Sanat Ghar Bemina Srinagar must reach his office by or before 20-07-2018, 01:00 PM and shall be opened by the committee on 20.07.2018 at 3:00 PM in presence of tenderers who may wish to be present in office of Financial Advisor & Chief Accounts Officer, J&K KVIB Sanat Ghar Bemina.

Terms and Conditions:

1. Successful tenderer shall have to install pandal and allied equipments by or before 24.07.2018 for allotment to concerned unit holders and shall have to execute an agreement with the Board for installation of pandal and fabrication of stalls, equipment and its maintenance during exhibition period to ensure successful organization of event.
2. In case of failure of tenderer to do job successfully and satisfactorily, earnest money will be forfeited and job will be got completed from other agencies at his risk and cost. He shall be also blacklisted for participation in similar events by KVI Board in future.
3. Committee constituted for arrangement of Exhibition shall have discretion of accepting or rejecting any tender without assigning any reason.
4. Rates shall be quoted without cutting and erasures and inclusive of all taxes/VAT. The rates quoted shall be inclusive of costs i.e installation, lighting and electric charges, to and fro handling and transportation charges besides cost of other events and items etc. mention above.

5. Rates shall be quoted both in figures and words preferably affixed with transparent tape.
6. 2% earnest money in shape of CDR shall be pledged to "Financial Advisor & Chief Accounts Officer, J&K KVIB Sanat Ghar Bemina" payable at Srinagar without which no tender shall be considered.
7. 100% payment shall be released only after bills have been duly verified / recommended by Exhibition Committee after deduction of tax at source.
8. Level of stalls has to be raised by 6 inches from ground & stalls shall have to be made water proof keeping in view expected weather inclemency.
9. Matter, content and color scheme of the Advertising material shall be provided by KVIB.
10. The tenderer must submit the experience certificate of holding such type of event not below 10 Lakhs.
11. The tenderer must submit the latest GST return along with last year Income Tax Return, Pan Card, Bank Account Number.
12. Successful bidder shall ensure compliance to all the safety and security measure notified by the Central and State government from time to time for organizing such type of events.
13. Successful bidder shall also arrange the lodging and boarding facility of the participants.
14. The tender document shall be available on the official website of the Board @ www.jkkvib.nic.in and on www.jktenders.gov.in

For any clarification please contact Financial Advisor & Chief Accounts Officer, J&K KVIB Sanat Ghar Bemina.

No:- NIT/SC-ST/03

Dated:- 12-07-2018

